

# Basic Navigation of Practices Patient Portal (Healow)

# Records from your Personal Physician

The Copley Hospital Physician Practices Patient Portal offers convenient, 24/7 online access to documents from your provider's office. Sign-up today and access records from Cardiology, General Surgery, The Women's Center, Mansfield Orthopaedics, and Neurology.

View Upcoming Appointments

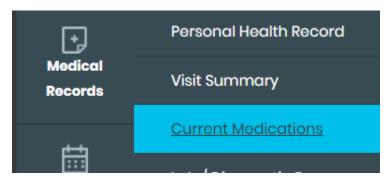
- Appointments
  Historical Appoint...
- 1. From the Navigation bar, hover over Appointments

2. Select Upcoming Appointments

From here, you will see a list of your scheduled upcoming appointments.

## View Current Medications

1. From the Navigation bar, hover over Medical Records



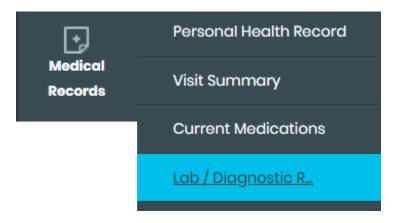
### 2. Select "Current Medications"

From here, you will see a list of current medications.



# View Lab Results

1. From the Navigation bar, hover over Medical Records



#### 2. Select Lab/Diagnostic Reports

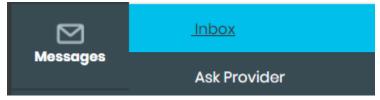
From here, you will see a list of lab reports.

<u>Please Note</u>: This list may contain tests results that are yet to be reviewed by your provider.



Correspond with Your Healthcare Team

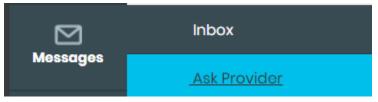
1. From the Navigation bar, hover over Messages



#### 2. Select Inbox to view provider messages

From here you can navigate to the Inbox, Sent Messages, and Deleted Messages.

3. Back on the Navigation bar, hover over messages again



#### 4. Select Ask Provider

From here select the Facility, Provider, add a subject, and compose your message.

<u>Please Note</u>: Only use this messenger for non-urgent communication only.

If this is an URGENT or EMERGENT	patient care iss	sue, please call 911.
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Compos	se New General Message	×
Facility:	Mansfield Orthopaedics	Q
To:	Search Provider By Last Name or First Name	Q
Subject:		
	e messages for non-urgent communication only. If this is an URGENT or EMERGENT patient care issu AVE A MESSAGE HERE. pssage here	b, please call 911.
	Disc	ard Send



## For issues with your Practice Portal "Healow" call the following

Cardiology: 802-888-8344 General Surgery or Neurology: 802-888-8372 Mansfield Orthopaedics: 802-521-5220

Mansheld Orthopaedics. 002-521-5220

The Women's Center: 802-888-8100

Please note that your medical record may consist of electronic and paper documentation. **Only electronic documentation is available through your patient portal**. For access to paper documentation in your Medical Record please contact Health Information Management (Medical Records) at 802-888-8362.